



# Southampton Water Sailing Association

## Data Privacy policy & use of Cookies



### Ownership

The site [www.swsa.org.uk](http://www.swsa.org.uk) is owned by Southampton Water Sailing Association, who also own the copyright of the material displayed.

### Website Use

The purpose of the website content is to communicate with members of the Association, and others interested in the Associations activities. To provide details of Association events and their associated documents. The content is subject to change without notice.

### Passwords and Security

The website does not use passwords and no personal data is used/passed via the internet without the individuals express permission

### Availability

There are no limitations to the availability of the website which is for public viewing.

### Links to other websites

The website may contain links to other websites associated to our activities. We are not responsible to the content or functionality of any of these other websites.

### Disclaimer

Neither Southampton Water Sailing Association or any third party provide any warranty to the accuracy of data displayed In using this site you acknowledge it may contain inaccuracies for which we expressly exclude any liability to the extent permitted by law.

You use any information contained on this site entirely at your own risk, and it is your own responsibility to ensure that any such information is specific for your requirements.

### Trademarks

The Association acknowledges all trademarks appearing on this website.

### Communication

The Association may be contacted at [secretary@swsa.org.uk](mailto:secretary@swsa.org.uk)

## DATA PRIVACY POLICY

### 1. About this Policy

1.1 This policy explains when and why we collect personal information about our competitors and club representatives, how we use it and how we keep it secure and your rights in relation to it.

1.2 We may collect, use and store your personal data, as described in this Data Privacy Policy and as described when we collect data from you.

1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice. The current version of this policy will always be available via our website.

1.4 We will always comply with the General Data Protection Regulation (**GDPR**) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner ([www.ico.gov.uk](http://www.ico.gov.uk)). For the purposes of the GDPR, we will be the "controller" of all personal data we hold about you.

## 2. Who are we?

2.1 We are Southampton Water Sailing Association. Contact details of our officers are published within our yearbook, which is available on our website [www.swsa.org.uk](http://www.swsa.org.uk).

## 3. What information we collect and why.

<u>Information that SWSA Collects</u>	<u>The reasons why we hold this data</u>
Competitor's name, address, telephone numbers, e-mail address(es), boat details.	For purposes of our legitimate interests in administering SWSA's activities, including race organisation, social events, prize givings, race officer duties etc.
Emergency contact details	Contacting next of kin in the event of emergency
Still and video images of boats and competitors, whilst competing in SWSA races	For purposes of including in race reports on Facebook and the press. For promoting our events, e.g. production of posters and website pages and articles.
Bank account details of our competitors	For purposes of receipt of race entry fees and occasional refunding of money, where this is due.

## 4. How we protect your personal data

4.1 We will not transfer your personal data outside the EU without your consent.

4.2 We have implemented generally accepted standards of technology and operational security in order to protect personal data from loss, misuse, or unauthorised alteration or destruction.

4.3 Please note however that where you are transmitting information to us over the internet this can never be guaranteed to be 100% secure.

4.4 We will notify you promptly in the event of any breach of your personal data which might expose you to serious risk.

## **5. Who else has access to the information you provide us?**

5.1 We will never sell your personal data. We will not share your personal data with any third parties without your prior consent (which you are free to withhold) except where we are required to do so by law or as set out in the table above or in paragraph 5.2 below.

5.2 We may pass your personal data to third parties who are service providers, agents and subcontractors to us for the purposes of completing tasks and providing services to you on our behalf (e.g. to print yearbooks and send you mailings). We do this for the purpose of our legitimate interests in operating the Association. However, we disclose only the personal data that is necessary for the third party to deliver the service and we have a contract in place that requires them to keep your information secure and not to use it for their own purposes. It is possible that third parties may themselves engage others (sub-processors) to process your data. Where this is the case, third parties will be required to have contractual arrangements with their sub-processor(s) that ensure your information is kept secure and not used for their own purposes.

## **6. How long do we keep your information?**

6.1 We will hold your personal data on our systems for as long as you are an SWSA competitor or a nominated SWSA club representative and for as long afterwards as it is in the Association's legitimate interest to do so, or for as long as is necessary to comply with our legal obligations. We will review your personal data every year to establish whether we are still entitled to process it. If we decide that we are not entitled to do so, we will stop processing your personal data except that we may retain your personal data in an archived form in order to be able to comply with future legal obligations e.g. compliance with tax requirements and exemptions, and the establishment, exercise or defence of legal claims.

6.2 We securely destroy all financial information once we have used it and no longer need it.

## **7. Your rights**

7.1 You have rights under the GDPR:

- (a) to access your personal data
- (b) to be provided with information about how your personal data is processed
- (c) to have your personal data corrected
- (d) to have your personal data erased in certain circumstances
- (e) to object to or restrict how your personal data is processed
- f) to have your personal data transferred to yourself or to another business in certain circumstances.

7.2 You have the right to take any complaints about how we process your personal data to the Information Commissioner:

<https://ico.org.uk/concerns/>

0303 123 1113.

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF

For more details, please address any questions, comments and requests regarding our data processing practices to the SWSA secretary (contact details are held within our yearbook, which is published on our website).

## **COOKIE POLICY**

### **About this cookie policy**

This Cookie Policy explains what cookies are, how we use them, the types of cookies we use i.e, the information we collect using cookies, how that information is used and how to control the cookie preferences.

You can at any time change or withdraw your consent from the Cookie Declaration on our website.

Your consent applies to the following domains: [www.swsa.org.uk](http://www.swsa.org.uk)

### **What are cookies ?**

Cookies are small text files that are used to store small pieces of information. The cookies are stored on your device when the website is loaded on your browser. These cookies help us make the website function properly, make the website more secure, provide better user experience, and understand how the website performs and to analyse what works and where it needs improvement.

### **How do we use cookies ?**

As most of the online services, our website uses first-party and third-party cookies for a number of purposes. The first-party cookies are mostly necessary for the website to function the right way, and they do not collect any of your personally identifiable data. The third-party cookies used on our websites are used mainly for understanding how the website performs, how you interact with our website, keeping our services secure, providing advertisements that are relevant to you, and all in all providing you with a better and improved user experience which will help speed up your future interactions with our website.

### **What types of cookies do we use ?**

**Essential:** Some cookies are essential for you to be able to experience the full functionality of our site. They allow us to maintain user sessions and prevent any security threats. They do not collect or store any personal information.

**Statistics:** These cookies store information like the number of visitors to the website, the number of unique visitors, which pages of the website have been visited, the source of the visit etc. These data help us understand and analyse how well the website performs and where it needs improvement.

**Functional:** These are the cookies that help certain non-essential functionalities on our website. These functionalities include embedding content like videos or sharing contents on the website on social media platforms.

**Preferences:** These cookies help us store your settings and browsing preferences like language preferences so that you have a better and efficient experience on future visits to the website.

**How can I control the cookie preferences ?** Should you decide to change your preferences later through your browsing session, you can click on the “Privacy & Cookie Policy” tab on your screen. This will display the consent notice again enabling you to change your preferences or withdraw your consent entirely.

In addition to this, different browsers provide different methods to block and delete cookies used by websites. You can change the settings of your browser to block/delete the cookies. To find out more out more on how to manage and delete cookies, visit [wikipedia.org](http://wikipedia.org), [www.allaboutcookies.org](http://www.allaboutcookies.org).

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End